



POLICY ON STUDENT LOCATION

The U.S. Department of Education and the National Council for State Reciprocity Agreements (NC-SARA) require all colleges and universities to have a consistent process for collecting and reporting student location data for the purpose of providing disclosures to students in programs leading to professional licensure and for accurately reporting the location of distance education students and those engaged in experiential learning outside the State of Georgia.

The Toccoa Falls College Policy on Student location applies to all programs leading to professional licensure, all online programs, programs including experiential learning placements, and students taking exclusively online courses.

Student Location Policy

The student location is the State indicated on the permanent home address entered into TFC's J1 Student Administration system. For a prospective student, this is the State of the prospective student's permanent residency at the time the student has applied for admission.

Student location data for enrolled students are gathered from the existing records in J1. The student location designation will remain in effect unless and until a student formally requests a change of permanent address through the Registrar's Office. Once this new information is entered into J1, the College will consider that date of entry as the effective date of a student's revised location.

Student location data for students enrolled in an experiential learning experience outside the State of Georgia and students enrolled in exclusively distance education are gathered by the NC-SARA coordinator. These data are reported to NC-SARA annually in the Out-of-State Learning Placements report and the Exclusively Distance Education Enrollment Report.