



TOCCOA FALLS COLLEGE

Office of the Registrar

706-886-7299, ext. 5330

PASSPORTS AND VISAS

OBTAINING A PASSPORT BOOK

A passport book may be obtained from the US Post Office in Toccoa. Appointments to apply for a passport can be made by calling (706-886-4058) Monday through Friday, 9:00 am through 4:00 pm, and Saturday from 9:00 am to 11:00 am.

The cost for the passport is currently \$130 with an additional \$35 processing fee. The Post Office will also provide two photos for the passports for an additional \$15.00 charge. You could also go to Troup's Photo Service (706-886-2369) downtown or Walgreens for your passport photos. Passports will take from eight to six eleven weeks for processing, so please plan ahead. You will need to bring an official/original birth certificate (with raised seal and has both parents' names on it), and a photo ID (driver's license or student ID will suffice).

More Information about applying for a passport can be found at:

<https://www.usps.com/international/passports.htm>

Passport application for first time applicant can be found at:

<https://travel.state.gov/content/travel/en/passports.html>

VISAS

The following website provides detailed information on obtaining Visas for the countries that require them:

<http://www.traveldocs.com>

Several months lead-time are usually required for obtaining Visas. Once again, be sure to plan ahead.